

Oxford City Council

Local Development Scheme
2007 - 2010



Translations available

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OXFORD CITY COUNCIL LOCAL DEVELOPMENT SCHEME 2007 - 2010

Foreword

The Local Development Scheme (LDS) explains how, and when, Oxford City Council will produce the various documents which make up its Local Development Framework (LDF). The LDF contains the detailed policies and proposals to guide development in Oxford. This LDS is critical to the successful project management of Oxford's LDF, and sets out the work programme and resources required for the preparation of policies and proposals.

This document supersedes previous LDSs, and progresses the timetable to cover April 2007 - March 2010. The timetable for the production of the various documents that will make up the LDF is very challenging.

The documents that comprise the LDF will contain policies and proposals to guide development within Oxford and will eventually replace those contained in the Oxford Local Plan 2001-2016, adopted November 2005 and some of those contained in the Oxfordshire Structure Plan 2016, adopted October 2005.

The LDF currently comprises:

- Oxford Local Plan 2001-2016, adopted November 2005
- Statement of Community Involvement (SCI); adopted October 2006
- Affordable Housing Supplementary Planning Document (SPD); adopted 2006
- Natural Resource Impact Analysis Supplementary Planning Document (SPD); adopted 2006
- Annual Monitoring Report 2005/06; December 2006
- Local Development Scheme 2007-2010

This LDS covers the preparation of the following documents:

- Core Strategy DPD
- West End Area Action Plan DPD
- Site Allocations DPD
- Northern Gateway Area Action Plan DPD
- Planning Obligations SPD
- Parking Standards, Transport Assessments and Travel Plans SPD
- Balance of Dwellings SPD
- Telecommunications SPD
- Flooding SPD
- Blackbird Leys Neighbourhood Centre SPD

The Development Plan also includes:

- Regional Planning Guidance note 9 (until replaced by:)
- South East Plan (Regional Spatial Strategy)

Planning Policy team,
Oxford City Council,
Ramsay House,
10 St. Ebbes Street,
OXFORD, OX1 1PT

Email: planningpolicy@oxford.gov.uk
Tel: 01865 252847
Web: www.oxford.gov.uk/planning/ldf

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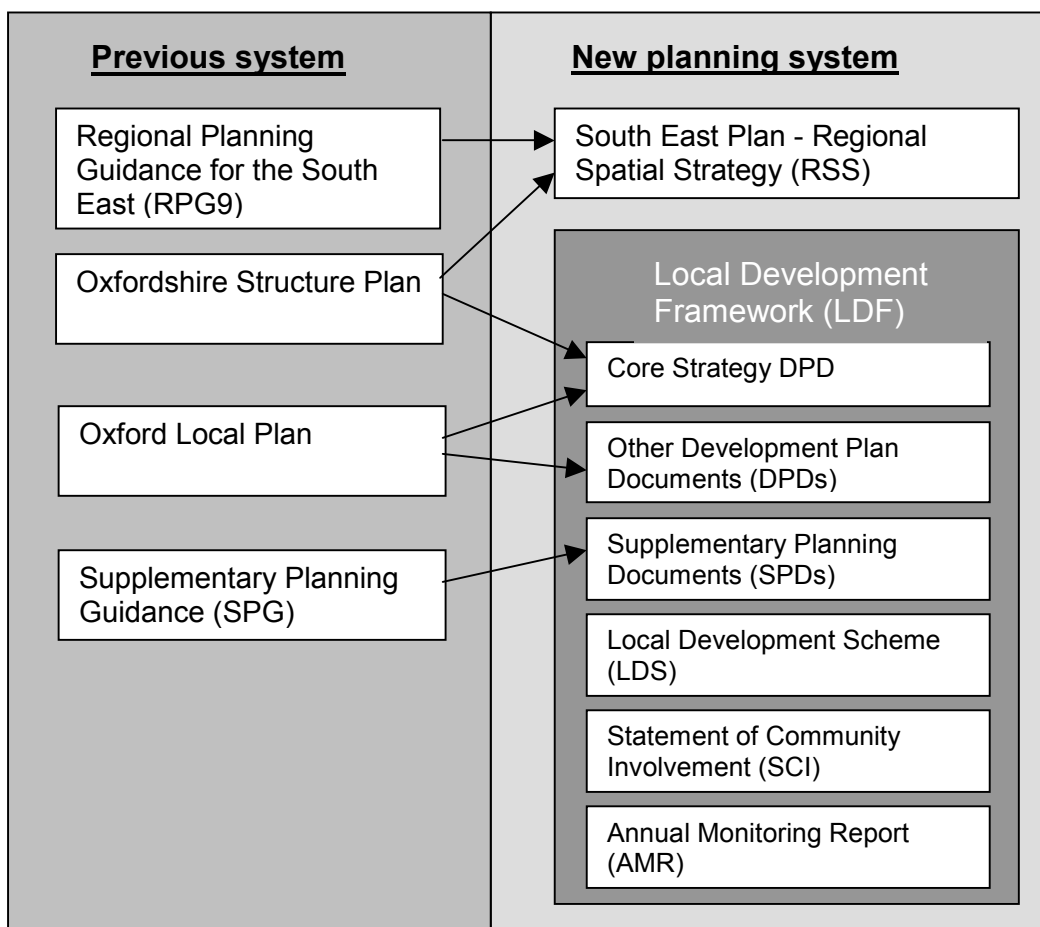
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1. Introduction

- 1.1 The Planning & Compulsory Purchase Act 2004 (P&CP Act). The P&CP Act introduced a number of new terms and acronyms, which makes the understanding of the subject quite difficult, even for the planning professional. A Glossary is attached to this document that is intended to be a simple explanation of the terms and abbreviations used.
- 1.2 The P&CP Act effects a number of changes to the Development Plan system. Under the former planning system the statutory Development Plan for Oxford consisted of the Oxfordshire Structure Plan (prepared by Oxfordshire County Council) and the Oxford Local Plan (prepared by the City Council). Under the new planning system the statutory Development Plan will consist of the Regional Spatial Strategy (Regional Planning Guidance note 9 until replaced by the South East Plan to be prepared by SEERA / GOSE) and the Development Plan Documents (to be produced by the City Council). The new system operates under a different philosophy and set of procedures, however figure 1 illustrates in broad terms, which of the new style documents will cover the issues traditionally addressed by the old style documents.

Figure 1: Changes in the planning system



- 1.3 Under the P&CP Act (section 38(6)) the statutory Development Plan continues to be the starting point in the consideration of planning applications for the development or use of land unless material considerations indicate otherwise. The Development Plan therefore provides the essential framework for planning decisions.
- 1.4 A Local Development Scheme (LDS) is a three year project plan for preparing Local Development Documents (LDD), and provides the starting point for the local community to find out what a Local Authority's current planning policies are for the area. The LDS will be reviewed on an annual basis to reflect any outcomes of the Annual Monitoring Report (AMR). It will be revised and submitted to the Secretary of State as it becomes necessary. The LDS is published on the City Council's website (www.oxford.gov.uk/ldf).
- 1.5 The three-year programme includes 'consultation milestones' to inform the public about opportunities to get involved with the plan making process and to let them know the likely dates for involvement.
- 1.6 The LDDs will set out the spatial strategy for Oxford, and comprise Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs). DPDs are documents that form part of the statutory development plan. SPDs are non-statutory documents that supplement the policies and proposals in DPDs. Appendix 1 contains a schedule of the LDDs to be produced during the period 2007 – 2010. The 'file', which contains all the LDDs, is called the Local Development Framework (LDF).
- 1.7 DPDs, along with the Regional Spatial Strategy (RSS) will comprise the statutory development plan, which is the basis upon which all planning decisions will be made. DPDs will progressively replace the policies contained in the Oxford Local Plan 2001-2016; adopted November 2005. The policies of the Local Plan are and 'saved' until they are replaced by policies contained in DPDs. The Oxfordshire Structure Plan 2016 will be replaced by policies in both the RSS and the Core Strategy DPD.
- 1.8 This LDS has been submitted to the Secretary of State, via the Government Office for the South East (GOSE). GOSE has considered our LDS, having regard to:
 - Whether any of the proposed SPDs ought to be prepared as DPDs because they ought to be subject to independent examination;
 - Whether the time scales for the preparation of the proposed LDDs are realistic; and
 - Whether our proposed information base is sufficiently comprehensive to underpin our proposed DPDs.
- 1.9 Stakeholder and community engagement is a fundamental requirement of the planning system. The City Council has therefore alerted various consultation bodies to our timetable in advance of submission of the LDS to the Secretary of State, to give them advance notice of future

consultations on the Local Development Documents. We have also consulted the Planning Inspectorate (PINS) on the timetable of Development Plan Document production and have started the process of drawing up a service level agreement with them.

- 1.10 The City Council is committed to the programme set out in the LDS because of the benefits that an up to date and effective development plan and supplementary policies can have, including:
- community commitment to the future of an area;
 - providing a means for co-ordinating the activities of different departments, agencies and organisations;
 - providing a sense of on-the-ground realism and certainty to the objectives and requirements of Regional Spatial Strategy (RSS);
 - providing a robust evidence base to provide a strong and credible basis for future engagements in the RSS preparation process;
 - the role of plans in promoting regeneration and investment, by creating certainty and commitment to change and improvement;
 - the need for a clear audit trail to link bids for public funds to a coherent and soundly based strategy for an area;
 - providing a strongly justified basis for successful negotiations over development proposals and for developer contributions.
- 1.11 This LDS specifies:
- the Local Development Documents (LDDs) to be prepared over a three year period;
 - which of these documents will have Development Plan status as Development Plan Documents (DPDs);
 - which of these documents will provide additional guidance to adopted policies in the form of Supplementary Planning Documents (SPDs);
 - the timetable and resources for the production of the LDDs;
 - how the documents interrelate; and
 - how the AMR and subsequent review of the LDS will take place.
- 1.12 The LDS will therefore:
- provide the City Council's public statement of documents that will be prepared to guide development at the local level;
 - enable the City Council to prioritise and plan resources for the preparation of LDDs; and
 - provide a timetable for the preparation and review of LDDs.

2. Resources and Management Arrangements

- 2.1 The resource and management arrangements for each Local Development Document are set out within each 'LDD Profile' attached at Appendix 2. The broad management arrangements for preparation of the LDDs are set out in Figure 2. Resources will be primarily from the Planning Policy team of the Planning Business Unit, but will involve other Officers and external resources as necessary. In particular, this is likely to include Officers from the Strategy and Review Business Unit, Neighbourhood Renewal and the corporate GIS facility.

Figure 2: Management arrangements for LDD preparation

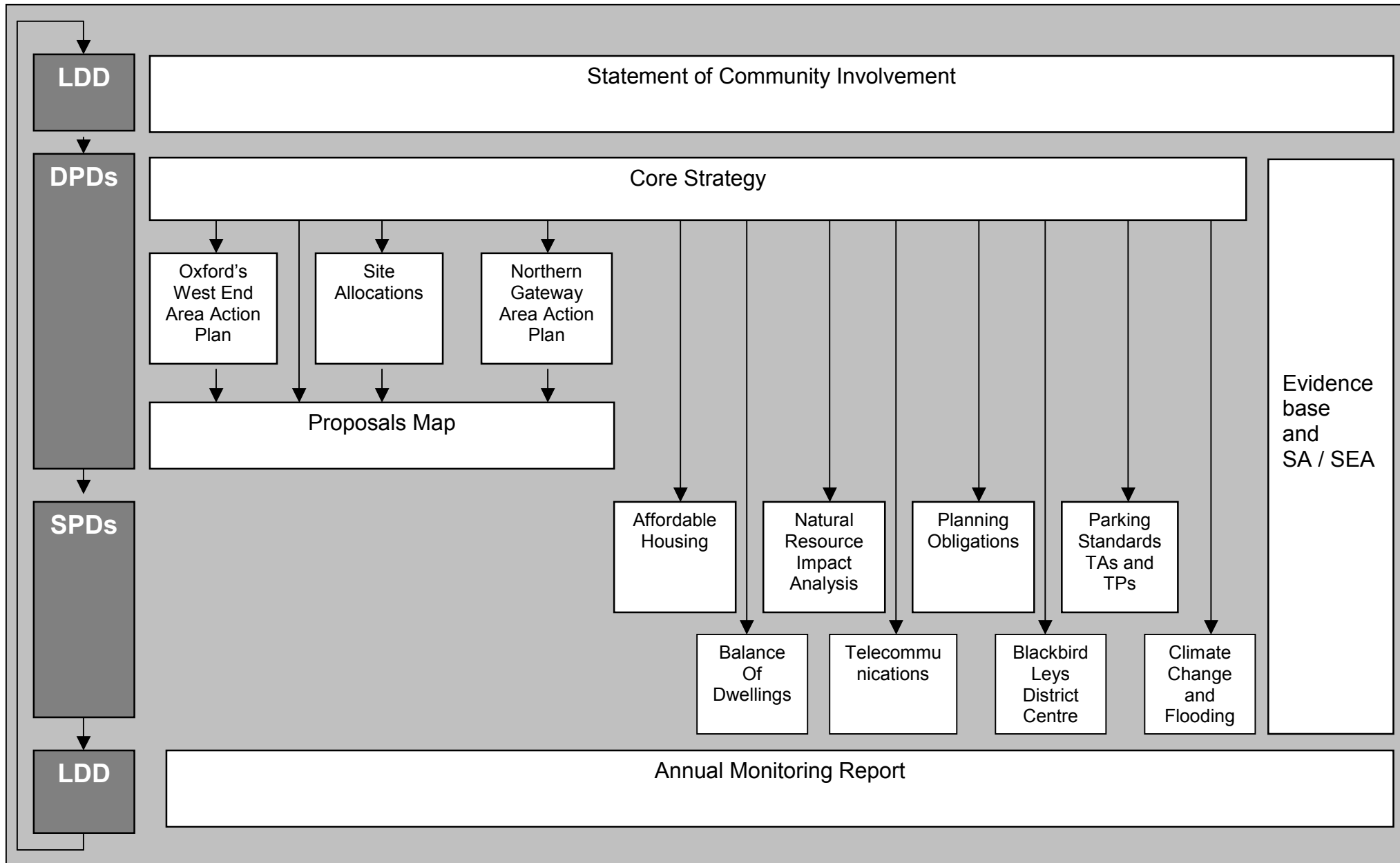


- 2.2 A Member Steering Group consisting of four members, one from each of the political parties, has been established to oversee the LDF process. At Officer level, reports will be presented at key stages to the Senior Management Board (SMB) to ensure the co-ordination of all the City Council's interests in the LDF preparation process. In addition, a LDF project team has been set up including a core team of Officers from the Planning Business Unit. This team will be expanded to include other City Council officers as appropriate. Consultants may be engaged on specific projects where there is a lack of capacity or expertise 'in house'.

3. Schedule of Local Development Documents

- 3.1 The City Council has considered carefully which Local Development Documents it should produce. This has been influenced by the adopted Oxford Local Plan 2001-2016 (OLP), the adopted Oxfordshire Structure Plan 2016 (SP), the spatial elements of the Community Strategy, advice from the Government Office for the South East (GOSE), guidance on preparing LDDs, and known priorities within the community.
- 3.2 The City Council will produce the following DPDs:
- Oxford's West End Area Action Plan
 - Core Strategy
 - Site Allocations
 - Northern Gateway Area Action Plan
- 3.4 These documents will form part of the statutory Development Plan and will be subject to independent examination. The adopted Local Plan Proposals Map will be updated as appropriate when each new DPD is adopted.
- 3.5 The City Council will also produce Supplementary Planning Documents (SPDs) covering:
- Affordable Housing – adopted 2006
 - Natural Resource Impact Analysis – adopted 2006
 - Planning Obligations
 - Parking Standards, Transport Assessments and Travel Plans
 - Telecommunications
 - Balance of Dwellings
 - Flooding
 - Blackbird Leys Neighbourhood Centre
- 3.6 Other Local Development Documents that will be produced are:
- Statement of Community Involvement – adopted 2006
 - Annual Monitoring Report – produced and adopted each year
 - Local Development Scheme
- 3.7 The relationships between Oxford's LDF documents are illustrated below in Figure 3. A table detailing the schedule of the Local Development Documents that will be prepared is contained at Appendix 1. This schedule and the individual project profiles in Appendix 2 summarise each LDD by providing:
- a document reference and title
 - a brief synopsis of its content
 - details of the area to which it relates
 - the status of the document
 - the chain of conformity
 - details of the resources required for production
 - details of the management arrangements for production
 - key milestones in preparation
 - the approach to involving key stakeholders and the community.

Figure 3: Relationships between Oxford's LDF documents



4. Relationship with existing Planning Policy documents

- 4.1 The existing strategic and local planning policy framework comprises:
- Oxford Local Plan 2001-2016, November 2005
 - Oxfordshire Structure Plan 2016, October 2005
 - Various publications providing supplementary planning guidance.
- 4.2 Once adopted, the various Development Plan Documents will provide the new planning policy framework for Oxford. Until that time, existing Local Plan policies will be 'saved'.
- 4.3 The transitional arrangements to the new planning system allow for development plans initiated under the old system, but adopted after the commencement of the P&CP Act, to be 'saved' from the date of their adoption. The policies are saved initially for a period of 3 years, until November 2008. The majority of the 'saved' policies will need to be saved beyond this three-year work programme, i.e. beyond November 2008, until they are replaced by DPDs programmed in future Local Development Schemes.
- 4.4 The Oxford Local Plan 2001-2016 (OLP) and Oxfordshire Structure Plan 2016 (SP) have been saved. The schedule in Appendix 3 also identifies the Development Plan Document that will replace each of the saved policies.
- 4.5 The City Council currently has adopted Supplementary Planning Guidance (SPG), which support policies and proposals in the adopted Local Plan. Appendix 4 identifies how existing SPGs are linked to 'saved' policies in the adopted Oxford Local Plan 2001-2016. Such SPGs will, under the transitional arrangements, be a material consideration while the policies and proposals remain saved.

5. Background Evidence

5.1 LDDs will be prepared using information from a wide range of sources both from within the City Council and from external partners. It is recognised that the list below cannot be exhaustive and therefore each LDD will include an annex outlining the main sources of information used in its preparation. As set out in the Monitoring and Review section, the Annual Monitoring Report will include an assessment of whether there is any new technical information which requires review of individual LDDs. The background technical studies and strategies that will be used in the first stage of preparing the LDDs will include:

Studies

Study / Survey	Date	Review
Landscape Character Assessment	February 2002	No review proposed
Oxford's Local Cultural Strategy	April 2002	No review proposed
A Tourism Strategy and Action Plan for the City and County of Oxford 2003-2008	March 2003	No review proposed
Oxford's Community Strategy	2004	No review timetabled
Oxford Retail Needs Study (RNS)	February 2004	Review in progress. Due March 2007
Oxford's Housing Requirements Study (HRS)	April 2004	No review proposed
Oxford's Housing Viability Study (HVS)	April 2004	No review proposed
Oxford Guest House and Small Hotel Sector Study	July 2004	Review in progress. Due March 2007
Oxfordshire Community Strategy	July 2004	No review timetabled
Economic Study of Oxford	October 2004	No review proposed
Housing Strategy for Oxford 2005-2008	2005	No review proposed
Oxford's West End Area Development Framework	March 2005	No review proposed
Oxford's Urban Potential	July 2005	No review proposed *
PPG 17 Assessments	February 2006	No review proposed
Oxfordshire Local Transport Plan 2006 – 2011 (LTP)	March 2006	Review proposed 2011 - 2016
Oxford Plan (Corporate Plan for the City Council) 2006-2009	2006	To be reviewed annually
Oxford's Employment Land Study	March 2006	
Leisure Strategy	April 2006	
Green Space Strategy	April 2006	
Role of Education, Health and Retail Sectors in Oxford's Economy	Proposed for March 2007	
Balance of Dwellings Study	Due March 2007	
Conservation Area Appraisals	Proposed 2007	
Housing Market and Assessment	Proposed 2007	
Strategic Housing and Land Availability Assessment *(to supersede Urban Potential)	Proposed 2007	
Oxford Biodiversity Action Plan	Proposed 07/08	
Strategic Flood Risk Assessment	Proposed 07/08	

N.B. The majority of these studies (or their Executive Summaries) are available to view on the City Council's website (www.oxford.gov.uk); for more information please contact the Planning Policy team at the address given in the Foreword.

6. Interim Update Process

- 6.1 The main process of review and update for the LDS will be through the Annual Monitoring Report (AMR) (see Section 7). However, it is possible that there will be occasions when the need for urgent additional guidance arises prior to the Annual Review timetable. In such cases, the City Council will follow the procedures set out below:
- a) A project profile will be drafted that includes how the DPD links to the Core Strategy or SPD links to adopted policies, setting out key milestones for production, and the resources for preparation.
 - b) The project profile will be sent to the Government Office for the South East (GOSE) with a request to agree an amendment to the LDS. At the same time, background work on evidence gathering and community engagement will begin.
 - c) An amendment to the service level agreement with the Planning Inspectorate to include the new document will be sought, where appropriate.
 - d) Once agreed, the project profile will be published on the City Council's website as an amendment to the LDS. The new LDD will be fully incorporated in to the LDS at the time of the annual review and monitoring process.

7. Annual Monitoring Report

- 7.1 The Oxford LDS will be monitored on an annual basis from 1st April to 31st March, and be part of a wider Annual Monitoring Report. The AMR will be co-ordinated by the Planning Policy team in the Planning Business Unit. The second AMR was published in December 2006, covering the period 1st April 2005 to 31st March 2006.
- 7.2 The AMR is submitted to the City Council's Executive Board in the Autumn of each year in order that it can be submitted to the Government Office for the South East (GOSE) by the end of December of each year, as required by the legislation. The AMR will be publicly available, and published on the City Council's website.
- 7.3 The Executive Board will also consider the need for any changes to the Local Development Scheme (LDS) as a result of the monitoring process.

Baseline Data

- 7.4 The AMR will also meet the monitoring requirements to be set by the Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) of each DPD. This will include the social, economic and environmental (including their impacts on the use of natural resources) effects of the policies, and compare them with the predicted impacts set in the SA / SEA.

Policy Monitoring

- 7.5 The AMR will also monitor:
- 'saved' policies to identify whether or not they are being implemented, and to identify actions to ensure implementation if appropriate (e.g. Appendix 5 lists potential SPDs not programmed in this LDS but which could be brought forward if a need is identified through the AMR);
 - whether the targets and indicators within the LDDs are being met, and will identify actions to overcome any areas where these are not being achieved;
 - what impact LDD policies are having on other national, regional, and local targets, for instance as set out in Oxford's Community Strategy;
 - action to be taken if policies need to be replaced – linking in with the LDS review and update; and
 - specifically on housing, the AMR will include the number of dwellings built during the monitoring period and since the relevant policies were adopted, and a trajectory of future housing supply against local / strategic / regional housing requirements.

LDS Monitoring

- 7.6 In relation to the LDS the following factors will be assessed in each Annual Monitoring Report and review of the LDS:

- progress against specific 'milestones' for individual LDDs;
- progress against the work schedule set out in the LDS (Appendix 7 shows a Gantt chart of the LDS work schedule);
- reasons for any mismatch and proposed actions;
- any unforeseen circumstances that may have occurred;
- any new technical information that warrants changes or review;
- any other reviews, e.g. any review to the Community Strategy that might take place; and
- update on saved and superseded policies.

7.7 In addition, it will provide:

- an up-to-date list of relevant background studies and documents; and
- information as to the status of plans and policies prepared under the previous system of development plans.

8. Risk Analysis

- 8.1 There are a number of factors that may cause risk to the local development framework, through for example lack of internal and external resources causing slippage in timetables and delays in adoption. These risks are set out below along with some actions for alleviating the risk:

Challenging Timetables – High Risk

- 8.2 The Government has set challenging timetables to prepare the first tranche of Development Plan Documents. All LDDs will be carefully project managed to maximise the opportunities of meeting the timescales set out in this document. However uncertainties will remain throughout the process regarding, for instance, the number of representations likely to be received and consequently the amount of time needed to deal with them, the length of time of Examinations, and the availability of resources of external agencies.

Resources of External Agencies – High Risk

- 8.3 Preparation of the LDDs will require considerable input from other organisations, many of which will also be involved with other local authority LDDs. If these organisations do not have sufficient resources to meet the likely workload, this may result in delays to the timetable.
- 8.4 In order to minimise this risk, the City Council will seek to consult with such organisations as early as possible, and to share the LDS with such groups where they can be identified.

Other Guidance – Medium / High Risk

- 8.5 Regional Planning Guidance for the South East (RPG9) is currently being reviewed, but the timetable does not fit comfortably with the first documents being proposed in this LDS. LDDs will have to be prepared initially in accordance with existing approved strategic guidance and have regard to the emerging South East Plan (RSS) as appropriate.
- 8.6 Similarly, it is likely that there may be new national planning guidance, in the form of Planning Policy Statements (PPS) or Circulars for example, issued during the preparation of documents. These will have to be taken into account at the next appropriate stage in the preparation or review of the LDD.

Legislative / Government delays – Medium / High Risk

- 8.7 Throughout the process the input of GOSE and the Planning Inspectorate (PINS) is required. The availability of resources within these agencies will affect our ability to meet the timetables set out in this

document, particularly as many local authorities are likely to have similar timescales for preparing their first LDDs.

- 8.8 The City Council will ensure that it has early, and ongoing, dialogue with GOSE and the Planning Inspectorate (PINS) to minimise this risk.
- 8.9 City Council Officers will continue to work closely with the Portfolio Holder and the Member Steering Group (that involves the shadow Portfolio Holders of the opposition parties) on the preparation of the LDF.

Timings of Committee Meetings – Medium Risk

- 8.10 At various stages through the production process of a DPD it will be necessary to take the draft document through the committee process of the City Council. On occasions, it will be necessary to report to Scrutiny Committee, Executive Board and full Council. This requirement will inevitably add time to the process and this has been taken into account in the timeframes outlined in Appendix 2. However the timetable of committee meetings has not been prepared for the whole period to 2010, and so the timing of these meetings have been estimated. This leaves an element of uncertainty in the timeframes. Where appropriate special committee meetings will be called in order to facilitate the production of DPDs.

Changes in priorities caused by the RSS – Medium Risk

- 8.11 As work will begin on the LDF documents before the South East Plan (RSS) has been approved, it is possible that new issues and priorities will arise through the preparation of the South East Plan that will impact upon the programme set out in the LDS. For example the RSS may indicate that the production of a joint DPD with an adjacent Local Authority for an urban extension to Oxford may become necessary and a priority. Continuous monitoring of the LDS and keeping up to date with the progress of the South East Plan will ensure that any changes in priorities or likely delays are spotted as early as possible and that amendments can be made to the programme in response.

Staffing – Medium/Low Risk

- 8.12 In addition to the staff in the Planning Policy team who will form the core of the LDF team, other officers in the Planning Business Unit will also be heavily involved in preparation of the LDDs identified in this scheme. One officer will lead on each DPD with an identified support officer. It is anticipated that the risk of staff turnover within the team will be low, but that this process will ensure that the loss of one member of staff will limit any loss of knowledge of the process and project status. This structure will also ensure that there are adequate staff resources available to progress each LDD.

- 8.13 Nationally, there are difficulties with recruiting experienced planning staff and this may become an issue should additional / replacement staff be required.

Resources – Medium Risk

- 8.14 In recent years the funding received from Planning Delivery Grant (PDG) has been invested into various resources, such as staffing, studies, and commissioning consultants, which have helped with the production of policy documents. The Department for Communities and Local Government is currently reviewing the Planning Delivery Grant (PDG) scheme. The consultation paper indicates that there is likely to be a continuing level of support for Plan-making. The level of support is as yet uncertain; it may become important to source other funding to supplement existing budgets. Additional funding may be available for example through the increase in planning application fees.

Soundness / Legal Challenge – Low Risk

- 8.15 The City Council will ensure that all DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder and community engagement systems in order to minimise the risk of legal challenge. The City Council will work closely with GOSE and PINS at all stages to ensure that the test of “soundness” is met.

Glossary

The Planning & Compulsory Purchase Act 2004 introduced a number of new terms and acronyms which has led to the understanding of the subject to be quite difficult, even for the planning professional. This glossary is intended to be a simple explanation of the terms and the abbreviations used within the rest of this document.

- AMR** **Annual Monitoring Report:** This document assesses the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved. This report is prepared annually and forms part of the LDF.
- CS** **Community Strategy:** A strategy produced by public, private and community stakeholders led by the Local Strategic Partnership.
- DCLG** **Department of Communities and Local Government**
- DPD** **Development Plan Document:** Statutory documents which form part of the LDF. These documents will replace the policies in the adopted Structure and Local Plans and together with the RSS will form the Development Plan for Oxford. DPDs are a type of LDD (see below) however, not all LDDs are statutory documents.
- GOSE** **Government Office for the South East:** Represents Central Government in the South East including the Department of Communities and Local Government (DCLG).
- HRIA** **Health and Radiation Impact Analysis:** A document to accompany applications for the installation of telecoms apparatus to provide information on the expected microwave or other radiation from the proposed equipment.
- LDD** **Local Development Document:** The documents which (taken as a whole) set out the City Council's policies relating to the development and use of land in Oxford.
- LDF** **Local Development Framework:** A non-statutory term used to describe the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.
- LDS** **Local Development Scheme:** A project plan for the preparation of Local Development Documents.
- LDO** **Local Development Order:** An order prepared in compliance with amendments to be made to the Town and Country Planning (General Development Procedure) (England) Order 1995.

- LSP** **Local Strategic Partnership:** A group of significant stakeholders, including public, private and voluntary sectors, who produce the Community Strategy.
- NRIA** **Natural Resource Impact Analysis:** A document required to be submitted alongside a planning application for large scale development outlining how the use of natural resources has been minimised in the project through energy efficiency, use of renewable energy, recycling and use of recycled materials.
- OLP** **Oxford Local Plan 2001-2016:** adopted November 2005
- P&CP Act** **Planning & Compulsory Purchase Act 2004**
- PDG** **Planning Delivery Grant**
- PEM** **Pre-examination Meeting:** To be held by the Inspector no later than two months in advance of the opening day of an examination to discuss the management of the examination.
- PGS** **Planning Gain Supplement:** A recommendation of the Barker review of Housing Supply that would allow landowner development gains to contribute to wider benefits for the community. Further rounds of Government consultation are currently taking place.
- PINS** **The Planning Inspectorate**
- PPG** **Planning Policy Guidance notes:** National planning policy produced by the Government under the previous planning system. Now being replaced by PPSs.
- PPS** **Planning Policy Statement:** National planning policy produced by the Government under the new planning regime. All planning policies at a regional, county and district level, and the determination of all planning applications, must comply with Planning Policy Statements.
- RPB** **Regional Planning Body:** The body that will produce the Regional Spatial Strategy. In the case of Oxford this is the South East England Regional Assembly (SEERA).
- RPG9** **Regional Planning Guidance note 9:** Regional Planning Guidance for the South East, March 2001. This will be replaced by the South East Plan, the Regional Spatial Strategy for the South East.
- RSS** **Regional Spatial Strategy:** The type of planning policy produced at the regional level that forms part of the statutory development plan.

- SA Sustainability Appraisal:** A document that examines the impact of the policies and proposals on economic, social and environmental (including on natural resources) factors.
- SCI Statement of Community Involvement:** This document sets out the local planning authority's policy for involving communities in the preparation and revision of local development documents and considering planning applications. This document forms part of the LDF.
- SEA Strategic Environmental Assessment:** Under European Union legislation, any plan which has a major impact on the environment, needs to be subject to a Strategic Environmental Assessment. This is an ongoing process intended to make the environment central to the decision making process, and to ensure that the process is transparent. In the UK this is combined with the Sustainability Appraisal (SA).
- SEEDA South East England Development Agency**
- SEERA South East England Regional Assembly:** The Regional Planning Body (RPB) for South East England
- SEP South East Plan:** The Regional Spatial Strategy (RSS) for South East England
- SP Structure Plan:** Oxfordshire Structure Plan 2016, adopted October 2005
- SPD Supplementary Planning Documents:** A type of Local Development Document that supplements and elaborates on policies and proposals in Development Plan Documents (DPD). SPD does not form part of the statutory Development Plan.
- SPG Supplementary Planning Guidance:** Guidance documents to support specific policies in the Local Plan under the previous planning system, although they do not form part of the Development Plan itself.

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Appendix 1:

Schedule of Local Development Documents

OXFORD CITY COUNCIL
LOCAL DEVELOPMENT SCHEME

Document & LDD Status	Brief Description	Chain of Conformity	Pre-production	Consultation on draft	Submission to SoS	Examination Period	Adoption
<p>Oxford's West End Area Action Plan</p> <p>DPD</p>	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site specific proposals to stimulate regeneration of the western quarter of the city centre and deliver the policy framework set out in other DPDs, including those identified to meet Oxford's housing allocation; 2. identifies timing and delivery mechanisms for site specific proposals; 3. updates the Proposals Map. 	<ul style="list-style-type: none"> ▪ Conformity with the emerging Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the Local Plan. ▪ Influenced by the 'saved' Structure Plan and the Community Strategy. ▪ Reflects the Oxford West End Area Development Framework. 	<p><i>Sept. 2005</i></p>	<p><i>September 2006</i></p> <p>(6 weeks)</p>	<p>June 2007</p>	<p>January 2008</p> <p>(PEM to be held 2 months before)</p>	<p>October 2008</p>
<p>Core Strategy</p> <p>DPD</p>	<p>A statement of vision and core policies and a spatial strategy that:</p> <ol style="list-style-type: none"> 1. enables the delivery of sustainable development objectives; 2. reflects the most current planning policy; 3. enables delivery of the housing allocation for the set period; 4. guides the appropriate determination of planning applications; 5. sets out in a key diagram the broad spatial strategy for the area. 	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Influenced by the 'saved' Local and Structure Plans and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 	<p><i>January 2006</i></p>	<p>March 2007</p> <p>(6 weeks)</p>	<p>January 2008</p>	<p>July 2008</p> <p>(PEM to be held 2 months before)</p>	<p>March 2009</p>

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Document & LDD Status	Brief Description	Chain of Conformity	Pre-production	Consultation on draft	Submission to SoS	Examination Period	Adoption
Site Allocations DPD	A document that: <ol style="list-style-type: none"> 1. sets the framework for realising, managing and implementing sites; 2. addresses the need to create sustainable communities with supporting infrastructure; 3. sets the framework to identify sites to meet the housing allocation; 4. promotes the appropriate mix and type of dwellings; 5. sets out Oxford's housing allocation; 6. updates the Proposals Map. 	<ul style="list-style-type: none"> ▪ Conformity with the Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPG3 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Influenced by the 'saved' Local and Structure Plans, the Community Strategy, and the City Council's Housing Strategy. 	Dec. 2008	Sept. 2009 (6 weeks)	July 2010	Jan. 2011 (PEM to be held 2 months before)	Dec. 2011
Northern Gateway DPD	A document that: <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate the best and most appropriate use of land on the northern edge of the City, including that saved under Policy NE.3, and delivers the policy framework set out in other DPDs, particularly those identified to meet Oxford's economic needs; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map (if necessary). 	<ul style="list-style-type: none"> ○ Conformity with emerging Core Strategy (LDD101) and other DPDs. ○ Consistent with national planning policy. ○ In general conformity with RPG9 and emerging South East Plan(RSS). ○ Consistent with the Regional Economic Strategy (RES) ○ Conformity with 'saved' policies in the OLP. ▪ - Influenced by the 'saved' Structure Plan, and the Community Strategy. 	Dec. 2008	Sept. 2009 (6 weeks)	July 2010	Jan. 2011 (PEM to be held 2 months before)	Dec. 2011

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Document & LDD Status	Brief Description	Chain of Conformity	Pre-production	Consultation on draft	Submission to SoS	Examination Period	Adoption
Proposals Map DPD	A document that: 1. expresses geographically the adopted development plan policies; 2. will be revised as each DPD is adopted.	<ul style="list-style-type: none"> ▪ In conformity with the Core Strategy and all other DPDs. ▪ The Proposals Map is a direct derivative of other DPDs and will be amended with each DPD as appropriate when they are adopted. 	N/A	Will be updated with each DPD	Will be updated with each DPD	Will be updated with each DPD	Will be updated with each DPD Adopted Nov 2005
Annual Monitoring Report (AMR) LDD	An annual report to: 1. establish baseline data for both policy monitoring and SA / SEA purposes; 2. establish the range of indicators that will be needed to monitor policies; 3. assess the extent to which policy aims in Local Development Documents are being achieved; 4. assess the implementation of the Local Development Scheme; 5. note if any adjustments to the Local Development Scheme are considered necessary since it was published.	<ul style="list-style-type: none"> ▪ In conformity with Regulation 48 of the Town and Country Planning (Local Development) (England) Regulations, 2004. ▪ Consistent with PPS12: Local Development Frameworks. 	N/A	N/A	December annually <i>AMR2 submitted December 2006</i>	N/A	N/A

Supplementary Planning Documents							
Document & LDD Status	Brief Description	Chain of Conformity	Pre-production	Consultation on draft	Submission to SoS	Examination Period	Adoption
Parking Standards, Transport Assessments & Travel Plans SPD	A document to: <ol style="list-style-type: none"> 1. support 'saved' OLP policies TR.1,2,3,4 and TR.11,12,and 13; and any subsequent policies in the LDF; 2. set out car and cycle parking requirements with objectives that: <ul style="list-style-type: none"> • determine maximum level of parking in new developments; • encourage alternative modes of transport; • provide minimum standards of cycle parking provision. 3. set out guidance on the implementation of Transport Assessments and Travel Plans. 4. promote community safety and good urban design e.g. 'Home Zones'. 	<ul style="list-style-type: none"> ▪ Conformity with the emerging Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPG3, PPS6, PPG13 (and any reviews). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, Local Transport Plan and the Community Strategy. 	January 2006	October 2006	N/A	N/A	February 2007

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<p>Planning Obligations</p> <p>SPD</p>	<p>A document to:</p> <ol style="list-style-type: none"> 1. support 'saved' OLP policies (to include CP.2) and any subsequent policies in the LDF; 2. deliver sustainable development in support of the Core Strategy. 	<ul style="list-style-type: none"> ▪ Conformity with 'saved' policies in the OLP. ▪ Conformity with the emerging Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular Circular 05/05 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Influenced by the 'saved' Structure Plan and Community Strategy. 	<p><i>January 2006</i></p>	<p>October 2006</p>	<p>N/A</p>	<p>N/A</p>	<p>April 2007</p>
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Document & LDD Status	Brief Description	Chain of Conformity	Pre-production	Consultation on draft	Submission to SoS	Examination Period	Adoption
Telecommunications SPD	<p>A document to:</p> <ol style="list-style-type: none"> 1. provide supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications and applications for prior approval of telecommunications development; 2. set out guidance on the context of a Health and Radiation Impact Analysis (HRIA), to provide information on the expected microwave and other radiation from proposed telecommunications development. 3. provide advice and guidance to support Policy CP.24 	<ul style="list-style-type: none"> ▪ Conformity with 'saved' policies in the OLP. ▪ Conformity with the emerging Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy PPG8. ▪ In general conformity with the RPG9 and the emerging South East Plan (RSS) ▪ Influenced by the 'saved' Structure Plan. 	Sept 2006	April 2007	N/A	N/A	Sept 2007

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<p>Balance of Dwellings SPD</p>	<p>A document to: 1. support saved Policies HS.4, 5, 6 and 8 of the LOP and any subsequent policies in the LDF; provide supplementary advice on the delivery of a balanced and suitable distribution of dwelling types: both within the site and within each locality</p>	<ul style="list-style-type: none"> ▪ Conformity with 'saved' policies in the OLP. ▪ Conformity with the emerging Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy PPG3. ▪ In general conformity with the RPG9 and the emerging South East Plan (RSS) ▪ Influenced by the 'saved' Structure Plan. 	<p>Sept 2006</p>	<p>July 2007</p>	<p>N/A</p>	<p>N/A</p>	<p>December 2007</p>
<p>Blackbird Leys Neighbourhood Centre SPD</p>	<p>A document that: 1. identifies site-specific proposals to stimulate best use of land in the Blackbird Leys area, including that identified under Policy DS.10. and supports any subsequent policies in the LDF; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map (if necessary). 4. provides supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications which affect the Blackbird Leys central area.</p>	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy. ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. 	<p>Oct. 2008</p>	<p>May 2009</p>			<p>Oct. 2009</p>

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<p>Flooding SPD</p>	<p>A document to:</p> <ol style="list-style-type: none"> 1. support saved Policies NE.7 to NE.14, of the OLP, and any subsequent policies in the LDF; 2. provide supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications which have an effect on flooding or affect Climate Change; 3. provide guidance and support to ensure that planning applications assist in reducing the causes and mitigating the effects of flooding; 4. Build on and take forward the recommendations of Oxford's Strategic Flood Risk Assessment and the City Council's Natural Resource Impact Analysis SPD. 	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPS25 and PPS1 (Climate Change Supplement) ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan and the Community Strategy 	<p>Oct. 2008</p>	<p>May 2009</p>			<p>Oct. 2009</p>
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Appendix 2:

Profiles for the preparation of each Local Development Document

LDD PROFILE

Document Title	Statement of Community Involvement (SCI)	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status LDD
Priority	High	
Synopsis	<p>The SCI will set out the policy for involving communities in LDD preparation and revision and the planning application processes. This will be a document that:</p> <ul style="list-style-type: none"> ▪ establishes the process whereby stakeholders are effectively engaged in the land use planning process; ▪ reflects the Government's expectations regarding community engagement. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with the Town and County Planning (Local Development) (England) Regulations 2004. ▪ Influenced by the Community Strategy and other local consultation and communication strategies. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including early stakeholder and community engagement		<i>April – July 2005</i>
Consultation and participation on draft SCI (6 weeks)		<i>September – October 2005</i>
Consideration of representations on proposals and discussions with community and stakeholders.		<i>October – December 2005</i>
Submission of SCI to Secretary of State		<i>February 2006</i>
Public consultation on submission SCI (6 weeks)		<i>February – May 2006</i>
Pre-examination meeting (if required)		<i>April 2006</i>
Independent examination		<i>June 2006</i>
Receipt of Inspector's Binding Report		<i>July 2006</i>
Date of adoption and publication		<i>October 2006</i>
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus officers time and input from Planning Control and Conservation team and other internal officers as appropriate. ▪ Administrative and technical input. ▪ Budget for consultation, design and printing. ▪ External resources: ▪ Stakeholder: LSP to provide a key link to the community. ▪ Arrange meetings with people with particular concerns. 	
Approach to involving stakeholder and community	Wide stakeholder and community involvement.	

LDD PROFILE

Document Title	Core Strategy	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status DPD
Priority	High	
Synopsis	<p>A statement of vision and core policies and a spatial strategy that:</p> <ol style="list-style-type: none"> 1. enables the delivery of sustainable development objectives; 2. reflects the most current planning policy; 3. enables delivery of the housing allocation for the set period; 4. guides effective determination of planning applications; 5. sets out in a key diagram the broad spatial strategy for the area; 6. updates the Proposals Map. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including early stakeholder and community engagement (including: Issues & Options Report published June 2006)		January – June 2006
Consultation on Preferred Options Report and SA Report (6 weeks)		March – May 2007
Consideration of representations on proposals and discussions with community and stakeholders		March – July 2007
Submission of DPD to Secretary of State		January 2008
Public consultation period on submission DPD (6 weeks)		January – February 2008
Pre-examination consideration of representations		February – June 2008
Pre-examination meeting		May 2008
Examination period		July – August 2008
Receipt of Inspector's Binding Report		January 2009
Estimated date of adoption and publication		March 2009
Management arrangements	<p>Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council</p>	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 	
Approach to involving stakeholder and community	<p>Wide stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet the minimum set out in the draft regulations.</p>	

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Core Strategy (DPD)

Key Stages and Milestones	Start	Finish	2006			2006			2007			2007			2007			2008			2008			2009			
			J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J
Commencement of preparation process	Jan-06		█																								
Pre-production including community engagement	Jan-06	Jun-06	█	█	█																						
Prepare Issues & Options Report and SA report	Jun-06	Nov-06		█	█	█																					
Consultation on Issues and Options Report	Jun-06	Jul-06			█	█																					
Produce Preferred Options Document	Jul-06	Feb-07				█	█	█	█	█	█																
Committee process on Preferred Options	Feb-07	Mar-07								█	█																
Commencement of consultation on preferred options	Mar-07									█	█																
Consultation on preferred options and SA Report	Mar-07	May-07								█	█																
Consideration of representations	Mar-06	Jun-07								█	█	█															
Produce DPD	May-07	Oct-07									█	█	█	█													
Committee process	Nov-07	Dec-07											█	█													
Submission of DPD to SoS	Jan-08													█	█												
Public consultation on DPD	Jan-08	Feb-08												█	█												
Pre-examination consideration of representations	Feb-08	Jun-08													█	█	█										
Pre-examination Meeting	May-08															█	█										
Commencement of the examination	Jul-08																█	█									
Examination period	Jul-08	Aug-08															█	█									
Awaiting Inspector's Report	Aug-08	Jan-09																█	█	█							
Receipt of Inspectors Report	Jan-09																		█	█							
Committee process	Jan-09	Feb-09																		█	█						
Adoption and Publication	Mar-09																				█	█					

LDD PROFILE

Document Title	Proposals Map		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	A document to: <ol style="list-style-type: none"> 1. express geographically the adopted development plan policies; 2. be revised as each DPD is adopted. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ In conformity with the Core Strategy and all other DPDs. ▪ The Proposals Map is a direct derivative of all other DPDs and will be amended with each DPD as appropriate when they are adopted. 		
Timetable			
Key Milestones		Timescale	
Proposals Map of the Oxford Local Plan 2001-2016 to be saved on adoption		November 2005	
Proposals Map to be updated as appropriate		On the adoption of each DPD	
Management arrangements and resources	The management and resource arrangements for updating the Proposals Map will be the same as that of the DPD of which it is a derivative.		

LDD PROFILE

Document Title	Annual Monitoring Report (AMR)		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	LDD
Priority	High		
Synopsis	<p>An annual report to:</p> <ol style="list-style-type: none"> 1. establish baseline data for both policy monitoring and SA / SEA purposes; 2. establish the range of indicators that will be needed to monitor policies; 3. assess the extent to which policy aims in Local Development Documents are being achieved; 4. assess the implementation of the Local Development Scheme; 5. note if any adjustments to the Local Development Scheme are considered necessary since it was published. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Regulation 48 of the Town and Country Planning (Local Development) (England) Regulations, 2004. ▪ Consistent with PPS12: Local Development Frameworks. 		
Timetable			
	Key Milestones		Timescale
Period covered	1st April – 31st March annually		
Report to Executive Board / Council	November / December annually		
Publish	December annually		
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Member's time and input. ▪ External: Data input from various external sources including County Council, University of Oxford, Oxford Brookes University, NHS Trusts. ▪ Stakeholder Resources: LSP to provide a key link to the community. 		
Approach to involving stakeholder and community	Work with stakeholders to source further information and monitoring data to feed into the AMR.		

LDD PROFILE

Document Title	Site Allocations	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status DPD
Priority	High	
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. sets the framework for realising, managing and implementing sites; 2. addresses the need to create sustainable communities with supporting infrastructure; 3. sets the framework to identify sites to meet the housing allocation; 4. promotes the appropriate mix and type of dwellings; 5. sets out Oxford's housing allocation; 6. updates the Proposals Map. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national policy; in particular PPG3 (and any review). ▪ In general conformity with RPG9 & emerging South East Plan (RSS). ▪ Influenced by the 'saved' Local and Structure Plans, the Community Strategy, and the City Council's Housing Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including early stakeholder and community engagement.		December 2008 – April 2009
Consultation on Preferred Options Report and SA Report (6 weeks)		September – October 2009
Consideration of representations on proposals and discussions with community and stakeholders.		October – December 2009
Submission of DPD to Secretary of State		July 2010
Public consultation period on submission DPD (6 weeks)		July – August 2010
Pre-examination consideration of representations		August – December 2010
Pre-examination meeting		November 2010
Examination period		January – February 2011
Receipt of Inspector's Binding Report		September 2011
Estimated date of adoption and publication		December 2011
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 	
Approach to involving stakeholder and community	Wide stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

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Site Allocations (DPD)

Key Stages and Milestones	Start	Finish	2008			2009			2009			2010			2010			2011			2011							
			O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N
Commencement of preparation process	Dec-08																											
Pre-production including community engagement	Dec-08	Apr-09																										
Prepare issues & options report and SA report	Apr-09	Aug-09																										
Committee process	Aug-09																											
Commencement of consultation on preferred options	Sep-09																											
Consultation on preferred options and SA Report	Sep-09	Oct-09																										
Consideration of representations	Oct-09	Dec-09																										
Produce DPD	Jan-09	May-10																										
Committee process	Jun-10																											
Submission of DPD to SoS	Jul-10																											
Public consultation on DPD	Jul-10	Aug-10																										
Pre-examination consideration of representations	Aug-10	Dec-10																										
Pre-examination Meeting	Nov-10																											
Commencement of the examination	Jan-11																											
Examination period	Jan-11	Feb-11																										
Awaiting Inspector's Report	Mar-11	Aug-11																										
Receipt of Inspectors Report	Sep-11																											
Committee process	Oct-11	Nov-11																										
Adoption and Publication	Dec-11																											

LDD PROFILE

Document Title	Oxford's West End Area Action Plan	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	West End	Status DPD
Priority	High	
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate renaissance of the western quarter of the City centre and deliver the policy framework set out in other DPDs, including those identified to meet Oxford's housing allocation; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map (if necessary). 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with emerging Core Strategy (LDD101) and other DPDs. ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and emerging South East Plan(RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, and the Community Strategy. ▪ Reflects the Oxford West End Area Development Framework. 	
Timetable		
	Key Milestones	Timescale
	Evidence gathering and pre-production including early stakeholder and community engagement.	September 05 - January 2006
	Consultation on Preferred Options document and SA Report (6 weeks)	September - October 2006
	Consideration of representations on proposals and discussions with community and stakeholders.	October - January 2007
	Submission of DPD to Secretary of State	June 2007
	Public consultation period on submission DPD (6 weeks)	June – July 2007
	Pre-examination consideration of representations	July – December 2007
	Pre-examination meeting	November 2007
	Examination period	January – February 2008
	Receipt of Inspector's Binding Report	July 2008
	Estimated date of adoption and publication	October 2008
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific West End partnership budget allows for use of consultants for aspects of preparation. ▪ Stakeholder Resources: LSP to provide link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. 	
Approach to involving stakeholder and community	Wide stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

OXFORD CITY COUNCIL
LOCAL DEVELOPMENT SCHEME

Oxford's West End Action Area Plan (DPD)

Key Stages and Milestones	Start	Finish	2005			2006			2006			2007			2007			2008			2008									
			J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
Commencement of preparation process	Sep-05				█																									
Pre-production including community engagement	Sep-05	Jan-06		█	█	█	█																							
Prepare issues & options report and SA report	Jan-06	Jun-06				█	█	█	█	█																				
Committee process	Jul-06																													
Commencement of consultation on preferred options	Sep-06																													
Consultation on preferred options and SA Report	Sep-06	Oct-06																												
Consideration of representations	Oct-06	Jan-07																												
Produce DPD	Dec-06	Apr-07																												
Committee process	May-07																													
Submission of DPD to SoS	Jun-07																													
Public consultation on DPD	Jun-07	Jul-07																												
Pre-examination consideration of representations	Jul-07	Dec-07																												
Pre-examination meeting	Nov-07																													
Commencement of the examination	Jan-08																													
Examination period	Jan-08	Feb-08																												
Awaiting Inspector's Report	Feb-08	Jul-08																												
Receipt of Inspectors Report	Jul-08																													
Committee process	Sep-08	Oct-08																												
Adoption and publication	Oct-08																													

LDD PROFILE

Document Title	North Oxford Gateway Area Action Plan	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	North Oxford Gateway	Status DPD
Priority	High	
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate the best and most appropriate use of land on the northern edge of the City, including that saved under Policy NE.3, and delivers the policy framework set out in other DPDs, particularly those identified to meet Oxford's economic needs; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map (if necessary). 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with emerging Core Strategy (LDD101) and other DPDs. ▪ Consistent with national planning policy. ▪ In general conformity with RPG9 and emerging South East Plan(RSS). ▪ Consistent with the Regional Economic Strategy (RES) ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, and the Community Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including early stakeholder and community engagement.		December 2008 – April 2009
Consultation on Preferred Options document and SA Report (6 weeks)		September – October 2009
Consideration of representations on proposals and discussions with community and stakeholders.		October – December 2009
Submission of DPD to Secretary of State		July 2010
Public consultation period on submission DPD (6 weeks)		July – August 2010
Pre-examination consideration of representations		August – December 2010
Pre-examination meeting		November 2010
Examination period		January – February 2011
Receipt of Inspector's Binding Report		September 2011
Estimated date of adoption and publication		December 2011
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. 	
Approach to involving stakeholder and community	Wide stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

Northern Gateway Area Action Plan (DPD)

Key Stages and Milestones	Start	Finish	2008			2009			2009			2010			2010			2011			2011								
			O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Commencement of preparation process	Dec-08																												
Pre-production including community engagement	Dec-08	Apr-09																											
Prepare issues & options report and SA report	Apr-09	Sep-09																											
Committee process	Aug-09	Sep-09																											
Commencement of consultation on preferred options	Sep-09																												
Consultation on preferred options and SA Report	Sep-09	Oct-09																											
Consideration of representations	Oct-09	Dec-09																											
Produce DPD	Jan-10	May-10																											
Committee process	Jun-10	Jul-10																											
Submission of DPD to SoS	Jul-10																												
Public consultation on DPD	Jul-10	Aug-10																											
Pre-examination consideration of representations	Aug-10	Dec-10																											
Pre-examination Meeting	Nov-10																												
Commencement of the examination	Jan-11																												
Examination period	Jan-11	Feb-11																											
Awaiting Inspector's Report	Mar-11	Aug-11																											
Receipt of Inspectors Report	Sep-11																												
Committee process	Oct-11	Nov-11																											
Adoption and Publication	Dec-11																												

LDD PROFILE

Document Title	Affordable Housing SPD		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support saved Policies HS.5, 6, 8 and 11A of the OLP (current numbering) and any subsequent policies in the LDF; 2. provide supplementary advice on the delivery of affordable housing through Section 106 Planning Obligations from both residential and commercial developments. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPG3 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. 		
Timetable			
	Key Milestones	Timescale	
Evidence gathering and pre-production including stakeholder and community engagement		July – October 2005	
Public consultation period on draft SPD and SA Report (6 weeks)		February – March 2006	
Consideration of responses		March – July 2006	
Approve / adopt as SPD		November 2006	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide a key link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.		

Affordable and Key Worker Housing (SPD)

Key Stages and Milestones	Start	Finish	2005			2006			2006			2006								
			J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Commencement of preparation process	Jul-05		■																	
Early stakeholder and community engagement	Jul-05	Oct-05	■	■	■															
Produce draft SPD and SA Report	Nov-05	Jan-06				■	■	■												
Commencement of consultation on draft SPD	Feb-06							■												
Public consultation on draft SPD and SA Report	Feb-06	Mar-06						■	■											
Consider responses and finalise SPD	Mar-06	Oct-06							■	■	■	■	■	■	■	■	■	■	■	■
Adoption / Approve as SPD and Publication	Nov-06																			■

LDD PROFILE

Document Title	Natural Resource Impact Analysis (NRIA) SPD		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support saved Policies CP.16, 17, 19 and 19A of the OLP (current numbering) and any subsequent policies in the LDF; 2. provide guidance on the requirement for and content of an NRIA; 3. provide examples of good practice on how to minimise the use of natural resources, both in the construction and running of new developments. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPS22, PPS1, PPG10 and PPG23 (and any reviews). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with ‘saved’ policies in the OLP. ▪ Influenced by the ‘saved’ Structure Plan and the Community Strategy. 		
Timetable			
	Key Milestones	Timescale	
Evidence gathering and pre-production including stakeholder and community engagement		July – October 2005	
Public consultation period on draft SPD and SA Report (6 weeks)		February – March 2006	
Consideration of responses		March – July 2006	
Approve / adopt as SPD		November 2006	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide a key link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.		

Natural Resource Impact Analysis (SPD)

Key Stages and Milestones	Start	Finish	2005			2006			2006			2006								
			J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Commencement of preparation process	Jul-05																			
Early stakeholder and community engagement	Jul-05	Oct-05																		
Produce draft SPD and SA Report	Nov-05	Jan-06																		
Commencement of consultation on draft SPD	Feb-06																			
Public consultation on draft SPD and SA Report	Feb-06	Mar-06																		
Consider responses and finalise SPD	Mar-06	Oct-06																		
Adoption / Approve as SPD and Publication	Nov-06																			

LDD PROFILE

Document Title	Planning Obligations		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support 'saved' OLP policies (to include CP.3) (current numbering) and any subsequent policies in the LDF; 2. deliver sustainable development in support of the Core Strategy. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with the Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular Circular 0/05 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan and the Community Strategy. 		
Timetable			
	Key Milestones	Timescale	
Evidence gathering and pre-production including stakeholder and community engagement		January – April 2006	
Public consultation period on draft SPD and SA Report (6 weeks)		October – November 2006	
Consideration of responses		November – December 2006	
Approve / adopt as SPD		April 2007	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide a key link to the community. ▪ Officers of Oxfordshire County Council with regard to county contributions. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.		

Planning Obligations (SPD)

Key Stages and Milestones	Start	Finish	2006			2006			2007										
			J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M
Commencement of preparation process	Jan-06																		
Early stakeholder and community engagement	Jan-06	Apr-06																	
Produce draft SPD and SA Report	May-06	Sep-06																	
Commencement of consultation on draft SPD	Oct-06																		
Public consultation on draft SPD and SA Report	Oct-06	Nov-06																	
Consider responses	Nov-06	Mar-07																	
Adoption / Approve as SPD and Publication	Apr-07																		

LDD PROFILE

Document Title	Parking Standards; Transport Assessments and Travel Plans SPD	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status SPD
Priority	High	
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> support 'saved' OLP policies TR.1, 2, 3, 4 and TR.10, 11 and 12 (current numbering) and any subsequent policies in the LDF; set out car and cycle parking requirements on residential and non-residential developments with objectives that: <ul style="list-style-type: none"> determine maximum levels of parking in new developments; encourage alternative modes of transport; provide minimum standards of cycle parking provision; set out guidance on the implementation of Transport Assessments and Travel Plans; promote community safety and good urban design e.g. through 'Home Zones'. 	
Chain of Conformity	<ul style="list-style-type: none"> Conformity with Core Strategy (LDD101) and all other DPDs. Consistent with national planning policy; in particular PPG3, PPS6, PPG13 (and any reviews). In general conformity with RPG9 and the emerging South East Plan (RSS). Conformity with 'saved' policies in the OLP. Influenced by the 'saved' Structure Plan, Local Transport Plan and the Community Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including stakeholder and community engagement		January – April 2006
Public consultation period on draft SPD and SA Report (6 weeks)		October – November 2006
Consideration of responses		November – December 2006
Approve / adopt as SPD		February 2007
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> Internal: The Planning Policy team plus other internal officers as appropriate. Internal administration and technical support. Budget for consultation, design and printing. Other City Council officers and members time and input. Stakeholder Resources: LSP to provide a key link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. Officers of Oxfordshire County Council. 	
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

Parking Standards, TA's and TP's (SPD)

Key Stages and Milestones	Start	Finish	2006			2006			2007							
			J	F	M	A	M	J	J	A	S	O	N	D	J	F
Commencement of preparation process	Jan-06															
Early stakeholder and community engagement	Jan-06	Apr-06														
Produce draft SPD and SA Report	May-06	Sep-06														
Commencement of consultation on draft SPD	Oct-06															
Public consultation on draft SPD and SA Report	Oct-06	Nov-06														
Consider responses	Nov-06	Jan-07														
Adoption / Approve as SPD and Publication	Feb-07															

LDD PROFILE

Document Title	Balance of Dwellings SPD		
Lead Section	Planning Policy team (Planning Business Unit)		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> support saved Policies HS.5, 6, 8 and 12 of the OLP and any subsequent policies in the LDF; provide supplementary advice on the delivery of a balanced and suitable distribution of dwelling types; both within the site and within each locality 		
Chain of Conformity	<ul style="list-style-type: none"> Conformity with Core Strategy (LDD101) and all other DPDs. Consistent with national planning policy; in particular PPG3 (and any review). In general conformity with RPG9 and the emerging South East Plan (RSS). Conformity with 'saved' policies in the OLP. Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. 		
Timetable			
	Key Milestones	Timescale	
Evidence gathering and pre-production including stakeholder and community engagement		September – December 2006	
Public consultation period on draft SPD and SA Report (6 weeks)		July – August 2007	
Consideration of responses		August to December 2007	
Approve / adopt as SPD		December 2007	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> Internal: The Planning Policy team plus other internal officers as appropriate. Internal administration and technical support. Budget for consultation, design and printing. Other City Council officers and members time and input. Stakeholder Resources: LSP to provide a key link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. Development Industry expertise. 		
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.		

Balance of Dwellings (SPD)

Key Stages and Milestones	Start	Finish	2006			2006			2007			2007								
			J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Commencement of preparation process	Sep-06																			
Early stakeholder and community engagement	Sep-06	Dec-06																		
Produce draft SPD and SA Report	Jan-07	Jul-07																		
Commencement of consultation on draft SPD	Jul-07																			
Public consultation on draft SPD and SA Report	Jul-07	Aug-07																		
Consider responses	Aug-07	Dec-07																		
Adoption / Approve as SPD and Publication	Dec-07																			

LDD PROFILE

Document Title	Telecommunications SPD	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status SPD
Priority	High	
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support saved Policies CP.24 of the OLP, and any subsequent policies in the LDF; 2. provide supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications and applications for prior approval of telecommunications development; 3. set out guidance on the context of a Health and Radiation Impact Analysis (HRIA), to provide information on the expected microwave and other radiation from proposed telecommunications development. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPG3 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including stakeholder and community engagement		September – December 2006
Public consultation period on draft SPD and SA Report (6 weeks)		April – May 2007
Consideration of responses		May – September 2007
Approve / adopt as SPD		September 2007
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide a key link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 	
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

Telecommunications (SPD)

Key Stages and Milestones	Start	Finish	2006			2007			2007			2007					
			S	O	N	D	J	F	M	A	M	J	J	A	S	O	N
Commencement of preparation process	Sept-06																
Pre-production including community engagement	Sept-06	Dec-06															
Produce draft SPD and SA Report	Jan-07	Mar-07															
Commencement of consultation on draft SPD	Apr-07																
Public consultation on draft SPD and SA Report	Apr-07	May-07															
Consideration of responses and finalising of SPD	May-07	Sept-07															
Adoption / approval as SPD and publication	Sept-07																

LDD PROFILE

Document Title	Flooding SPD	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	City Wide	Status SPD
Priority	High	
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 4. support saved Policies NE.7 to NE.14, of the OLP, and any subsequent policies in the LDF; 5. provide supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications which have an effect on flooding or affect Climate Change; 6. provide guidance and support to ensure that planning applications assist in reducing the causes and mitigating the effects of flooding; 7. Build on and take forward the recommendations of Oxford's Strategic Flood Risk Assessment and the City Council's Natural Resource Impact Analysis SPD. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPS25 and PPS1 (Climate Change Supplement) ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan and the Community Strategy 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including stakeholder and community engagement		October 2008 – January 2009
Public consultation period on draft SPD and SA Report (6 weeks)		May – June 2009
Consideration of responses		June – October 2009
Approve / adopt as SPD		October 2009
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: Local Strategic Partnership to provide a key link to the community. ▪ Relevant Agencies (British Waterways, Environment Agency) ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 	
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.	

Flooding (SPD)

Key Stages and Milestones	Start	Finish	2008			2009			2009							
			J	A	S	O	N	D	J	F	M	A	M	J	J	A
Commencement of preparation process	Jul-08		█													
Early stakeholder and community engagement	Jul-08	Oct-08	█	█	█											
Produce draft SPD and SA Report	Nov-08	Jan-09				█	█									
Commencement of consultation on draft SPD	Feb-09							█								
Public consultation on draft SPD and SA Report	Feb-09	Mar-09						█	█							
Consider responses and finalise SPD	Mar-09	Jul-09							█	█	█	█	█			
Adoption / Approve as SPD and Publication	Jul-09															█

LDD PROFILE

Document Title	Blackbird Leys Neighbourhood Centre SPD	
Lead Section	Planning Policy team (Planning Business Unit)	
Scope	Blackbird Leys Centre	Status SPD
Priority	High	
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate best use of land in the Blackbird Leys area, including that identified under Policy DS.10. and supports any subsequent policies in the LDF; 2. identifies timing and delivery mechanisms for site-specific proposals; 4. updates the Proposals Map (if necessary). 4. provides supplementary advice on the type of information, and level of detail, which will be expected for submission alongside planning applications which affect the Blackbird Leys central area. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy. ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including stakeholder and community engagement		October 2008 – January 2009
Public consultation period on draft SPD and SA Report (6 weeks)		May – June 2009
Consideration of responses		June – October 2009
Approve / adopt as SPD		October 2009
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Other City Council officers and members time and input. ▪ Stakeholder Resources: LSP to provide a key link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 	
Approach to involving stakeholder and community	Focused stakeholder and community involvement using a range of consultation methods as described in Oxford's SCI that meet at least the minimum set out in the regulations.	

Blackbird Leys Neighbourhood Centre (SPD)

Key Stages and Milestones	Start	Finish	2008			2009			2009							
			O	N	D	J	F	M	A	M	J	J	A	S	O	N
Commencement of preparation process	Oct-08		█													
Early stakeholder and community engagement	Oct-08	Jan-09	█	█	█											
Produce draft SPD and SA Report	Feb-09	Apr-09				█	█	█								
Commencement of consultation on draft SPD	May-09							█								
Public consultation on draft SPD and SA Report	May-09	Jun-09						█	█							
Consider responses and finalise SPD	Jun-09	Oct-09							█	█	█	█	█			
Adoption / Approve as SPD and Publication	Oct-09															█

Appendix 3

Policies in the Oxford Local Plan 2001-2016 (OLP)

The table below sets out the policies in the Oxford Local Plan 2001-2016 (OLP). As explained in Section 4 of the LDS, these policies are saved under the Planning & Compulsory Purchase Act 2004, and therefore form part of the Oxford Local Development Framework until they are replaced by new policies.

The Planning & Compulsory Purchase Act 2004 provides for Local Plan policies (and the supporting text) to be saved for a period of three years from adoption. However there may be some saved policies which are compliant with the following criteria and which the City Council wish to continue beyond the three year 'saved' period:

- there is a clear central strategy established through the Oxfordshire Structure Plan 2016 and the Oxford Local Plan 2001–2016;
- the policies in the Oxford Local Plan have regard to the issue raised in the Community Strategy;
- the policies in the Oxford Local Plan are in general conformity with the Oxfordshire Structure Plan and Regional Planning Guidance for the South East (RPG9) and its updates;
- they are effective policies for Oxford; and
- all the policies are necessary, and do not simply repeat national or regional policy.

The way in which Local Development Documents are prepared means that not all policies and proposals will be reviewed simultaneously. The table below identifies which policies will be superseded by which DPD and which will be addressed in the programmed SPDs. Some policies are identified in more than one column; this indicates that it is likely that the subject matter will be addressed in more than one LDD.

Some policies will need to be 'saved' beyond the first three years, until they are replaced by DPDs programmed in future Local Development Schemes. Such policies are identified in the last column of the table below.

This list will be subject to annual review and alteration as preparation of the Local Development Documents proceeds. It does however constitute the best estimate at the time of drafting this LDS.

OXFORD CITY COUNCIL
LOCAL DEVELOPMENT SCHEME

Policy	Core Strategy	Site Allocations	West End AAP	Transport & Accessibility	Affordable Housing SPD	NRIA SPD	Planning Obligations SPD	Parking Standards SPD	Balance of Dwellings SPD	Telecommunications SPD	To be replaced by future DPDs
CP.1	Development Proposals										↙
CP.2	Planning Obligations	↙					↙				↙
CP.3	Limiting the need to Travel	↙		↙							
CP.4	Greenfield Development	↙									↙
CP.5	Mixed-use Developments	↙									↙
CP.6	Efficient Use of Land and Density	↙									↙
CP.7	Urban Design	↙									↙
CP.8	Designing Development to relate to its Context										↙
CP.9	Creating Successful New Places						↙				↙
CP.10	Siting of Development to meet its Functional Needs						↙				↙
CP.11	Landscape Design						↙				↙
CP.12	Designing Out Crime	↙									↙
CP.13	Accessibility	↙					↙				
CP.14	Public Art						↙				↙
CP.15	Energy Efficiency	↙				↙					
CP.16	Renewable Energy	↙				↙					
CP.17	Recycled Materials	↙				↙					
CP.18	Natural Resource Impact Analysis	↙				↙					
CP.19	Nuisance										↙
CP.20	Lighting										↙
CP.21	Noise										↙
CP.22	Contaminated Land										↙
CP.23	Air Quality Management Areas			↙							
CP.24	Telecommunications									↙	↙
CP.25	Temporary Buildings										↙
TR.1	Transport Assessments			↙				↙			
TR.2	Travel Plans			↙			↙	↙			
TR.3	Car Parking Standards			↙				↙			
TR.4	Pedestrian and Cycle Facilities			↙			↙	↙			
TR.5	Pedestrian and Cycle Routes			↙			↙				
TR.6	Powered Two Wheelers			↙			↙				
TR.7	Bus Service and Bus Priority			↙			↙				
TR.8	Guided Bus/Local Rail Service			↙			↙				
TR.9	Park and Ride			↙			↙				

OXFORD CITY COUNCIL
LOCAL DEVELOPMENT SCHEME

Policy	Core Strategy	Site Allocations	West End AAP	Transport & Accessibility	Affordable Housing SPD	NRIA SPD	Planning Obligations SPD	Parking Standards SPD	Balance of Dwellings SPD	Telecommunications SPD	To be replaced by future DPDs
TR.10	Oxford Station Improvements		◀	◀	◀						
TR.11	City Centre Car Parking				◀			◀			
TR.12	Private Non-residential Parking				◀			◀			
TR.13	Controlled Parking Zones				◀		◀	◀			
TR.14	Servicing Arrangements				◀						
TR.15	Freight Movements				◀						
NE.1	Purpose of Oxford's Green Belt	◀									
NE.2	Control of development within Oxford's Green Belt										◀
NE.3	Safeguarded Land	◀									◀
NE.5	Loss of Agricultural Land										◀
NE.6	Agricultural Related Development										◀
NE.7	Oxford's Watercourses						◀				◀
NE.8	Development in the Undeveloped Floodplain	◀									◀
NE.9	Development on Low Lying Land	◀									◀
NE.10	Flood Risk Assessment										◀
NE.11	Sustainable Drainage										◀
NE.12	Land Drainage and River Engineering Works										◀
NE.13	Groundwater Flow										◀
NE.14	Water Quality						◀				◀
NE.15	Loss of Trees and Hedgerows						◀				◀
NE.16	Protected Trees										◀
NE.17	Biodiversity						◀				◀
NE.18	SACs and SSSIs	◀									◀
NE.19	SLINCs and Local Nature Reserves	◀									◀
NE.20	Wildlife Corridors										◀
NE.21	Species Protection						◀				◀
NE.22	Independent Assessment										◀
NE.23	Habitat Creation in New Developments						◀				◀
HE.1	Nationally Important Monuments										◀
HE.2	Archaeology						◀				◀
HE.3	Re-use and demolition of Listed Buildings										◀

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HE.3	Alterations to Listed Buildings										↙
HE.4	Archaeological remains within Listed Buildings										↙
HE.5	Fire Safety within Listed Buildings										↙
HE.6	Buildings of Local Interest										↙
HE.7	Conservation Areas										↙
HE.8	Important Parks and Gardens						↙				↙
HE.9	High Building Areas										↙
HE.10	View Cones of Oxford	↙									↙
HE.11	Architectural Lighting										↙
HS.1	Provision of Sites for Housing	↙									
HS.2	Recycling Land Target	↙									
HS.3	Empty Homes										↙
HS.4	General Requirement to Provide Affordable Housing	↙			↙		↙				↙
HS.5	Proportion and Mix of Affordable Housing to be Provided				↙		↙		↙		↙
HS.6	On-site Provision of Affordable Housing				↙		↙		↙		↙
HS.7	Affordable Housing and Commercial Development	↙			↙		↙				↙
HS.8	Balance of Dwellings	↙							↙		↙
HS.9	Protection of Housing	↙									↙
HS.10	Loss of Dwellings	↙									↙
HS.11	Sub-division of Dwellings										↙
HS.12	Adaptable Dwellings						↙		↙		↙
HS.13	Institutional Student Accommodation										↙
HS.14	Speculative Student Accommodation						↙				↙
HS.15	Houses in Multiple Occupation										↙
HS.16	Staff Accommodation						↙				↙
HS.17	Residential Moorings										↙
HS.18	Low-impact Housing										↙
HS.19	Privacy and Amenity										↙
HS.20	Local Residential Environment										↙
HS.21	Private Open Space										↙
HS.22	Provision of New Open Space and Improvements to Sporting Facilities as part of New Residential Development						↙				↙

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HS.23	Children's Play Space							◀				◀
EC.1	Sustainable Employment	◀										◀
EC.2	Protection of Employment Sites	◀										◀
EC.3	Modernisation of Existing Employment Sites											◀
EC.4	Loss of Employment Sites											◀
EC.5	Change of Use of Employment Sites							◀				◀
EC.6	Employment Diversity											◀
EC.7	Small Businesses											◀
EC.8	Employment Training							◀				◀
EC.9	Warehousing											◀
HH.1	Protection of Primary Health Care Facilities											◀
HH.2	Primary Healthcare Facilities in Non-residential Buildings & New Purpose-built Healthcare Facilities											◀
HH.3	Primary Healthcare Facilities in Residential Dwellings											◀
ED.1	Nursery Education and Childcare facilities in Non-residential Buildings											◀
ED.2	Nursery Education & Childcare facilities in Dwellings											◀
ED.3	Private Schools											◀
ED.4	Oxford College of Further Education											◀
ED.5	Oxford Brookes University - Additional Development	✔						◀				◀
ED.6	Oxford Brookes University - Student Accommodation	✔						◀				◀
ED.7	University of Oxford - Additional Development	✔						◀				◀
ED.8	University of Oxford Student Accommodation	✔						◀				◀
ED.9	Private Colleges - New Teaching Premises											◀
ED.10	Private Colleges - Student Accommodation							◀				◀
SR.1	Protection of Indoor Sports Facilities	✔										◀
SR.2	Protection of Open Air Sports Facilities	✔										◀
SR.3	New Indoor and Open Air Sports Facilities							◀				◀

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SR.4	Disused Allotments, Abingdon Road		◀									◀
SR.5	Protection of Public Open Space	◀										◀
SR.6	Cuttleslowe Park											◀
SR.7	Provision of Public Open Space as Part of New Business, Commercial & Institutional Developments							◀				◀
SR.8	Protection of Allotments							◀				◀
SR.9	Footpaths and Bridleways							◀				◀
SR.10	Creation of Footpaths and Bridleways							◀				◀
SR.11	Recreational Cycling							◀				◀
SR.12	Protection of Water Based Recreational Facilities											◀
SR.13	New Water-based Recreational Facilities											◀
SR.14	New Visitor Moorings											◀
SR.15	Community Facilities							◀				◀
SR.16	Proposed New Community Facilities											◀
RC.1	Oxford's Retail Hierarchy	◀										
RC.2	Retain Hierarchy - District Centres	◀										◀
RC.3	Primary Shopping Frontage											◀
RC.4	District Shopping Frontage											◀
RC.5	Secondary Shopping Frontage											◀
RC.6	Street Specific Controls											◀
RC.7	Covered Market											◀
RC.8	Neighbourhood Shopping Centres											◀
RC.9	Individual Shops											◀
RC.10	Environmental Improvements to the City centre							◀				◀
RC.11	Environmental Improvements to the District Shopping Centres							◀				◀
RC.12	Food and Drink Outlets											◀
RC.13	Shop Fronts											◀
RC.14	Advertisements											◀
RC.15	Shutters and Canopies											◀
RC.16	Cashpoint Machines											◀
RC.17	Flyposting											◀

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RC.18	Public Houses										↙
TA.1	Tourism Strategy	↙									↙
TA.2	Transport and Tourism										↙
TA.3	Tourist Information						↙				↙
TA.4	Tourist Accommodation										↙
TA.5	Tourist Accommodation - Dual Use										↙
TA.6	Culture and Art Attractions										↙
TA.7	Arts Facilities										↙
TA.8	The Arts										↙
DS.1	Abbey Place Car Park		↙	↙							
DS.2	Acland Hospital Site		↙								
DS.3	Albion Place Car Park		↙	↙							
DS.4	Arthur Street, off Mill Street		↙								
DS.5	Barton Village School Site		↙								
DS.6	Part of Bayswater School Site		↙								
DS.7	Bertie Place Recreation Ground		↙								
DS.8	Between Towns Road		↙								
DS.9	Bevington Rd, Banbury Rd, Parks Rd and Keble Rd		↙								
DS.10	Blackbird Leys Road - Regeneration Zone		↙								
DS.11	BMW Garage Site, Banbury Road		↙								
DS.12	BT Site, Hollow Way		↙								
DS.13	Canalside Land, Jericho		↙								
DS.14	Castle site		↙								
DS.15	Churchill Hospital Site		↙								
DS.16	College of Further Education, Oxpens Road		↙	↙							
DS.17	Cooper Callas Site, Paradise Street		↙	↙							
DS.18	Cowley Centre: Templars Square Shopping Centre and Crowell Road Car Park, Between Towns Road		↙								
DS.19	Cowley Marsh Depot Site, Marsh Road		↙								
DS.20	Cowley Road Bingo Hall		↙								
DS.21	Cowley Road Bus Depot		↙								
DS.22	Cripley Road, Land at North End Yard		↙								
DS.23	Cutteslowe Court, Wyatt Road		↙								

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DS.24	Diamond Place, Ferry Pool Car Park		✓									
DS.25	Donnington Bridge Road, Riversport Centre		✓									
DS.26	Donnington School Site, Cornwallis Road		✓									
DS.27	Dorset House, London Road		✓									
DS.28	Dunnock Way Site, Blackbird Leys		✓									
DS.29	Elsfield Way		✓									
DS.30	Garden House Site, Hollow Way		✓									
DS.31	Gloucester Green Bus Station		✓	✓								
DS.32	Former Government Buildings Site, Marston Road		✓									
DS.33	Harcourt House, Marston Road		✓									
DS.34	Herbert Close		✓									
DS.35	Horspath Site, Land South of Oxford Road		✓									
DS.36	Hythe Bridge Street and Park End Street		✓	✓								
DS.37	Institute of Health Sciences Site, Old Road		✓									
DS.38	John Radcliffe Hospital Site, Headington		✓									
DS.39	Jowett Walk		✓									
DS.40	Lamarsh Road		✓									
DS.41	Leafield Road		✓									
DS.42	Leiden Road, Wood Farm		✓									
DS.43	Littlemore Mental Health Centre, Littlemore		✓									
DS.44	Littlemore Mental Health Centre - Field at Rear		✓									
DS.45	Littlemore Park, Armstrong Road		✓									
DS.46	Lucy's Factory Site, Walton Well Road, Jericho		✓									
DS.47	Mabel Pritchard School Site, St Nicholas Road		✓									
DS.48	Manor Ground		✓									
DS.49	Milham Ford School Site, Marston		✓									
DS.50	Neilsens, London Road, Headington		✓									
DS.51	Northfield House, Sandy Lane West		✓									
DS.52	Northfield School Site, Kestrel Crescent, Blackbird Leys		✓									
DS.53	Nuffield Orthopaedic Site, Old Road		✓									

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DS.54	OAC Factory Site, Woodstock Road	✓									
DS.55	Odeon Cinema, George Street	✓	✓								
DS.56	Oseney Court, Botley Road	✓									
DS.57	Osney Mill Site and Adjacent Works, Mill Street	✓									
DS.58	Osney Warehouse, Osney Lane	✓									
DS.59	Oxford Business Park, Cowley	✓									
DS.60	Oxford Railway Station, Botley Road and Beckett Street Car Park	✓	✓								
DS.61	Land at rear of Oxford Retail Park, Garsington Road	✓									
DS.62	Oxford Science Park, Littlemore	✓									
DS.63	Oxford Science Park, adjacent to Minchery Farm	✓									
DS.64	Oxpens Road Site	✓	✓								
DS.65	Paradise Street Workshops	✓	✓								
DS.66	Park Hospital Site	✓									
DS.67	Pusey House Site, St Giles	✓									
DS.68	Radcliffe Infirmary Site, Woodstock Road	✓									
DS.69	Railway Land, Littlemore	✓									
DS.70	Rewley Road	✓	✓								
DS.71	Rivermead Rehabilitation Centre, Abingdon Road	✓									
DS.72	Rover Sports Club Field, Roman Way	✓									
DS.73	Ruskin College, Dunstan Road	✓									
DS.74	Ruskin College, Walton Road	✓									
DS.75	Land west of St. Aldates & south of Queens Street	✓	✓								
DS.76	St. Aldates - Regeneration Zone	✓	✓								
DS.77	St. Aldates Police Station and land to the rear	✓									
DS.78	St. Augustine's School site, Iffley Turn	✓									
DS.79	Part of St. Clements Car Park	✓									
DS.80	St. Cross College Annex, Holywell Mill Lane	✓									
DS.81	Scrapyard, Jackdaw Lane	✓									
DS.82	Slade Hospital Site, Horspath Driftway	✓									
DS.83	Speedwell School Site, Littlemore	✓									
DS.84	Telephone Exchange, Speedwell Street Site	✓	✓								

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DS.85	Suffolk House, Banbury Road, Summertown		◀									
DS.86	Temple Cowley School Site, Temple Road		◀									
DS.87	The Trap Grounds, North Oxford		◀									
DS.88	Warneford Hospital Site, Headington		◀									
DS.89	Warneford Meadow Site, Headington		◀									
DS.90	Westgate Shopping Centre		◀	◀								
DS.91	Windmill School Site, Headington		◀									
DS.92	Wolvercote Paper Mill, Wolvercote		◀									
DS.93	Worcester Street Car Park		◀	◀								

Appendix 4:

Relationship between adopted Supplementary Planning Guidance and 'Saved' Policies

The table below sets out a list of existing adopted Supplementary Planning Guidance. These Supplementary Planning Guidance documents will, under the transitional arrangements, be a material consideration while the policies and proposals they supplement remain 'saved'.

Document	Date	Links to Saved Policies
Development Guidelines: Oxford Automotive Components Factory Site (and East of Oxford Canal), Woodstock Road.	April 2001	Policy DS.49 of the OLP.
Development Guidelines: Canalside Land, Jericho	October 2001	Policy DS.12 of the OLP.
Development Guidelines: Suffolk House, Summertown	October 2001	Policy DS.75 of the OLP.
Development Guidelines: Milham Ford School Site, Marston	December 2001	Policy DS.44 of the OLP.
Development Guidelines: Bernwood School Site, Barton	February 2002	Policy DS.6 of the OLP.
Development Guidelines: Donnington School Site, Cowley	February 2002	Policy DS.22 of the OLP.
Development Guidelines: Speedwell School Site, Littlemore	February 2002	Policy DS.72 of the OLP.
Development Guidelines: Temple Cowley School Site, Temple Cowley	February 2002	Policy DS.79 of the OLP.
Development Guidelines: Windmill School Site, Headington	February 2002	Policy DS.86 of the OLP.

Appendix 5:

List of potential Supplementary Planning Documents (including Development Guidelines)

These potential Supplementary Planning Documents are not planned for the three years of the LDS timetable. However, the policies they refer to have been identified as those that could be assisted by the publication of further guidance to assist in their implementation.

If, for any reason, it becomes apparent through the Annual Monitoring Report that it becomes a priority to produce one of these SPDs, then this will be brought forward through the annual review of the Local Development Scheme.

Policy	Subject	Comments
CP.8	Designing development to relate to its context	A document that provides: <ul style="list-style-type: none"> • guidance on respecting townscape character and patterns of development where appropriate • guidance on the use of new development to bring out the character of an area
NE.23	Habitat creation in new developments	A document that: <ul style="list-style-type: none"> • encourages the creation of new habitats on developments • provides examples of good practice in habitat creation
DS.18	Cowley Centre	A document to: <ul style="list-style-type: none"> • provide guidelines for the future development of Templars Square Shopping Centre and Crowell Road Multi-Storey Car Park • encourage the enhancement, extension and reorganisation of the shopping centre and the creation of a mixed-use development on the car park site
DS.24	Diamond Place, Ferry Pool Car Park	A document to: <ul style="list-style-type: none"> • provide guidelines for the future development of Diamond Place Car Park • encourage a mixed-use, primarily retail development • ensure the retention of car parking spaces and the provision of good pedestrian and cycle links to adjoining sites
DS.51	Northfield School site	A document to: <ul style="list-style-type: none"> • provide guidelines for the future development of Northfield School site • provide supplementary advice on the area of the site suitable for residential use and guidance on the provision of a public park on the remainder

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DS.66	Radcliffe Infirmary site	<p>A document to:</p> <ul style="list-style-type: none"> • provide guidelines for the future development of the Radcliffe Infirmary site • address the redevelopment of the site for University use in a holistic way, respecting the various historical features of the site • at the present time the landowner has appointed a Master planner to produce a Master Plan for the site. If the master Plan is acceptable, and endorsed by the City Council, there will be no need to produce further development guidelines.
DS.90	Wolvercote Paper Mill	<p>A document to:</p> <ul style="list-style-type: none"> • provide guidelines for the future development of Wolvercote Paper Mill • provide advice on developing the site for residential and employment uses whilst protecting and enhancing the waterside environment and the ecological interest of the adjoining land • at the present time the landowner has appointed a Master planner to produce a Master Plan for the site. If the master Plan is acceptable, and endorsed by the City Council, there will be no need to produce further development guidelines.

Appendix 6:

List of Technical Advice Notes

The table below lists a series of potential topics for technical advice notes. The policies they refer to have been identified as those that could be assisted by the publication of an advice note to assist in their implementation. Technical advice notes will not elaborate on or develop policy, but be of a technical nature, providing advice and information. These notes will not be drafted through the statutory procedures that apply to Development Plan Documents or Supplementary Planning Documents. They will be published to provide technical advice for developers and will not form part of the Local Development Framework.

Policy	Subject	Comments
CP.7-13	Design Advice	A document that: <ul style="list-style-type: none"> guides developers on steps necessary to satisfy policies.
NE.9 NE.10	Flood risk/sustainable drainage	A document that: <ul style="list-style-type: none"> guides developers on steps necessary to satisfy policies, and advise on issues to be taken into account, with developments.
NE.17	Biodiversity	A document that: <ul style="list-style-type: none"> guides developers on steps necessary to satisfy policies, and advise on issues to be taken into account, with developments.
HS.12	Standards for lifetime homes: Adaptable dwellings	A document that: <ul style="list-style-type: none"> provides details of the standards that will be sought for lifetime homes; which is backed up by Joseph Rowntree Foundation work.
EC.8	Contributions towards employment training or providing start up businesses	A document to: <ul style="list-style-type: none"> advise developers on the policy of seeking financial contributions towards the provision of employment training or providing start up business units with the aim of creating employment diversity and access to opportunities
RC.13, RC.15	Shopfronts	A document to: <ul style="list-style-type: none"> provide advice on and good practice examples of shopfront design as recognition of the important contribution shopfronts make to the quality of the streetscene

